



# Little Rock School District

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## POSITION AVAILABLE

Your application is valid for one year from the date of submission.

All employees must submit an updated Short Form application to be consider for a position.

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<b>JOB STATUS:</b>	OPEN
<b>POSTING DATE:</b>	04/12/2019
<b>CLOSING DATE:</b>	04/30/2019
<b>POSTING NUMBER:</b>	005541
<b>LOCATION:</b>	Elementary Education/Literacy
<b>POSITION:</b>	Director of K-12 Literacy
<b>QUALIFICATIONS:</b>	<ol style="list-style-type: none"> <li>Valid Arkansas teacher's license in Elementary Education or 7-12 English required. Preference will be given to candidates holding a Reading Specialist certification. Master's degree in Reading, Curriculum, or related field.</li> <li>Certification as a Curriculum Administrator P-12 (Arkansas licensure code 239, 280, and /or 441).</li> <li>Minimum of five years of successful teaching experience; demonstrated expertise in literacy assessment and interpretation of data, identification and implementation of literacy interventions, and use of researched-based literacy practices. Plus, three years of experience in a leadership position (department chair, coach, curriculum specialist, coordinator, supervisor, director, etc.).</li> <li>Experience in writing curricula and integrating literacy across the curriculum; understanding of literacy development of children with dyslexia, conducting professional developments for teachers, using data to identify instructional and programmatic needs.</li> <li>Demonstrated success of working with adults in collaborative roles with diverse student populations, creating curriculum to create equity to meet the needs of various sub-populations. Evidence of strong interpersonal skills including strong oral and written communication skills.</li> </ol>
<b>REPORTS TO:</b>	Executive Director of Academics
<b>SUPERVISES:</b>	
<b>JOB GOAL:</b>	Oversee the creation, development, implementation, and support for all district literacy initiatives Pre-K through 12. Under general supervision, the employee performs a variety of administrative tasks in coordinating the successful implementation of reading and English Language Arts program including dyslexia intervention in a learning environment that includes a guaranteed and viable curriculum and instructional pedagogy advancing student performance in K-12 Literacy.
<b>PERFORMANCE RESPONSIBILITIES:</b>	<ol style="list-style-type: none"> <li>Works in conjunction with other district departments to facilitate and support literacy development and implementation across all programs.</li> <li>Ensures district-level personnel, teachers, and principals are familiar with any changes to Arkansas Course of Study regarding K-12 literacy programs.</li> <li>Designs and oversees the development of curriculum to support K-12 Literacy.</li> <li>Collaborates with colleagues to develop assessments of/for student learning.</li> <li>Works closely with administration to ensure best practices in K-12 Literacy including dyslexia intervention programs and student accommodations.</li> <li>Assists in hiring and assignment of candidates K-12 as requested.</li> <li>Monitors individualized learning plan data and data tracking systems to ensure that students are moving systematically toward high school, college and career readiness by established benchmarks.</li> <li>Reviews needs assessments to determine short and long range projects related to curriculum, schedule, infrastructure, evaluation, communication, policies, professional development, and other areas.</li> <li>Coordinates curriculum, programming and budget with LRSD Administrative team.</li> <li>Performs other related duties as assigned.</li> </ol>
<b>TERMS OF EMPLOYMENT:</b>	Pay Schedule 711 (Grade 7) \$55,896-\$98,556 / 11 month contract (220 days) plus benefit package. NOTE: Precise placement on the salary schedule will be determined based upon experience.

*The successful candidate will report to work no later than July 1, 2019 for the 2019-2020 School Year.*

**EVALUATION:** Performance of this job will be evaluated annually in accordance with provisions of the Board's Policy on Evaluation of Support Services Personnel.

**APPLICATION DEADLINE:** April 22,2019 or any time later until a satisfactory applicant is recommended and approved.

**DAYS:** 220

**APPLY TO:** APPLY ONLINE AT WWW.LRSD.ORG For Additional Information: Little Rock School District HUMAN RESOURCES DEPARTMENT 810 W Markham Little Rock, AR 72201 Phone 501-1100 Fax 501-447-1162

**NOTE:**

**INDIVIDUALS WHO ARE INTERESTED IN THE ABOVE POSITION MUST COMPLETE A VERY RIGOROUS SELECTION PROCESS. THEREFORE, BECAUSE AN INDIVIDUAL APPLIES FOR A POSITION DOES NOT NECESSARILY MEAN THAT AN INTERVIEW WILL BE CONDUCTED.**

The Little Rock School District is an Equal Opportunity Employer. Equity concerns may be addressed to the Director of Human Resources.

It is the policy of the Little Rock School District not to discriminate on the basis of age, sex, race, color, religion, national origin, or disability in its educational programs, activities or employment practices.